



Vasantryao Naik Marathwada Krishi Vidyapeeth, Parbhani

No.COAG/ /2014

Date: / /2014.

Tender form No.	CRCC F 1
DD/Banker's Cheque No and date	
Amount Rs.	

To ,  
M/s.-----  
-----

Sub: Blank Tender form.

Ref: Your request letter No. ----- - Dt.

This office is in receipt of Rs. ----- by D.D towards the blank tender form for the rate contract of furniture for the offices of VNMKV Parbhani. I am enclosing herewith the set of tender form as desired by you. The furniture are required to be purchased for various colleges, schemes, research stations under Vasantryao Naik Marathwada Krishi Vidyapeeth, Parbhani.

The EMD of Rs 20,000.00 in the form of TDR/CDR/FDR( only nationalized banks/ scheduled banks) drawn in favor of The Comptroller, VNMKV Parbhani should be enclosed with the tender form.You are requested to go through the terms and conditions of the tender before filling the tender form. The following points may be noted while submitting the tender form (s). The tender form should be submitted in the two envelops as envelop A and envelop B. Both the envelops should be super scribed as Envelop A and Envelop B.

Envelope A

- EMD for Rs. 20,000/- in shape of TDR/CDR/FDR (nationalized bank/ scheduled bank) drawn in favour The Comptroller, VNMKV Parbhani
- Copy of valid VAT/LBT certificate
- Copy of valid income tax certificate
- Copy of valid firm registration Certificate.
- Authority letter of manufacturer , certificate of sole manufacturer
- Copy of Partnership deed, if any, along with the general power of attorney
- Copy of PAN
- EMD exemption will be given if the valid certificate enclosed / SSI enlistment certificate issued by Director of Industries.
- Document showing Experience in supply of furniture items

Envelope B

- Completed tender form giving the rates of the items.
- Printed authentic price list of company showing discount on first page
- Manufacturer company's broacher
- Undertaking in the prescribed form for supply of furniture

**Both the envelops are to be placed in a big envelope and addressed to**

Chairman, Central rate Contract Committee and ADP,  
College of Agriculture, Golegaon. C/O Dept. Agri. Engineering,  
College of Agriculture, VNMKV campus, Parbhani, 431402

*The tender form completed in all respect in a sealed envelope is to be Submitted on or before 06.12.2014 up to 15.00 hrs. on above said address.*

Chairman of purchase committee

## TERMS AND CONDITIONS

1. Manufacturing turnover (not trading turnover) of the bidder should be not less than Rs. 25 lakhs for the last financial year (such unit will be paying excise duty from the very beginning of financial year April 1<sup>st</sup> onwards).
2. The manufacturer should be with an ISO 9001:2008 / ISO 14001:2004 / ISO 18001 (OHSAS) certified.
3. The supplier should have own manufacturing facility with minimum tank antirust treatment plant with R.O. plant. (The Furniture Procurement Committee will visit the manufacturing unit of the bidder to inspect the manufacturing facility prior to finalization of the tender if necessary).
4. All steel products should be finished in epoxy-polyester powder coating by own powder coating plant immediately after class B class Phosphating to eliminate the chance of rusting for a minimum period of 10 years from the date of supply.
5. **It is necessary to submit the company's printed list and broacher showing details of item and specification without which the tenders will not be accepted (Photocopy, Photograph and Xerox will not be accepted).**
6. **The discount on printed price list to be given should be clearly mentioned in words and Figures. First and last page of price should be signed by tenderer with company seal.**
7. The tender should be accompanied with the **EMD** of Rs. 20,000/-. The EMD will have to be deposited in the form of TDR/CDR./FDR for one year of **Nationalized Bank's/Schedule bank only** drawn in favour of **Comptroller, VNMKV, Parbhani**. If the EMD is not enclosed, the tender will be rejected. The Earnest Money deposited by a firm or a person whose tender is accepted will be returned after the decision is taken on the said tenders after six months of successful demonstration of furniture from the date of demonstration.
8. All the articles will have to be supplied **FOR VNMKV jurisdiction,(Faculties, Colleges, Departments, Research Stations).**
9. The details with all specifications, make of furniture and also authorized dealer / manufacturer certificate from company should be accompanied with tender.
10. It is discretion of the purchaser or Chairman, Central Rate Contract Committee VNMKV, Parbhani to increase or decrease the quantity of furniture and/or to relax the conditions in exceptional circumstances.
11. The articles should be supplied within a period of 90 days time limit from the date of issue of the orders for supply. In case of failure the University shall have the right to purchase the article from the open market and to make good loss from the firm or supplier from his EMD or to impose a penalty @ Rs 100/- per item per day for the period for delay in supply. The Chairman's decision of the matter will be final.
12. It is open to accept even higher rates or to reject or to recall the tender without assigning any reason. Discretionary power to reject/accept tender without scrutiny and any prior reason is with Chairman VNMKV, Parbhani.

13. The purchasing officer will not pay LBT, VAT, Octrai, taxes or demerge of the Municipal Corporation/Council. The supplier will be responsible for this payment.
14. The authorized dealer should submit separate tender form for each company. The printed price list must have the items mentioned in tender in addition to other items of company. It is not necessary to quote price of each item that is mentioned in tender rather the common discount percentage must be shown on price list on first page & last page with Seal & signature.
15. The items mentioned in price list of various companies may vary little in specification. Hence to avoid the complexity mention the discount on price list.
16. The supplier should note that the rates should be inclusive of all admissible taxes. VAT, LBT, Octrai packaging, loading and unloading, forwarding, transportation, installation, insurance etc. In this context the rate quoted will be presumed that includes it all these charges.
17. Payment will be made after satisfactory report is received from the concerned Intender /Scientists/Officer In charge.
18. The sealed tender cover must bear the word "Tender for supply of Furniture" should be submitted to Chairman Central Rate Contract cum Associate Dean & Principal, College of Agricultural, Golegaon.
19. The goods should be dispatched at suppliers risk; however, the supplier will be responsible until the entire items are supplied in good condition at the destination.
20. The material should have guarantee of one year and warranty of three years from the date of installation/demonstration. The material should be replaced within 15 days at the cost of supplier, if necessary.
21. The prescribed tender forms will be available in office of Associate Dean & Principal, College of Agricultural Golegaon. C/o Dept. of Agri Engineering and can be purchased on payment of Rs.2000/- in the form of DD/Banker's cheque (Nationalized bank/Schedule bank only) payable in the name of The Comptroller, VNMKV, Parbhani. The tender form can be downloaded from University website <http://www.mkv.ac.in>. Additional Rs. 500 will be charged for these forms (Total Rs. 2500/-)
22. The security deposit Rs.30,000/- be deposited in the form of TDR/CDR/FDR of Nationalized Bank/ Scheduled Bank only in favour of The Comptroller. VNMKV, Parbhani. The said amount with EMD will be returned after 6 months of successful demonstration.
23. The rates approved will be valid up to 31<sup>st</sup> December 2015.
24. The supplier should give assurance of maintenance support for further period of three years after guarantee/warranty period. In such case University will enter into AMC contract if required.
25. Tenders will be opened on 08.12.2014 at 15.00 hrs in the chamber of Associate Dean & Principal, Collage of Agriculture Golegaon in the presence of Tenderer or their representatives.
26. If committee demands, the items shown in tender should be kept ready for Physical verification.
27. In price list the intending supplier shall also have to mention, the detail specifications , model of the article and has to enclosed the only original catalogue, pamphlets / pictures of the appliances offered, for which the rates are quoted. The photocopies / Xerox/ fax of these documents will not be considered. In absence of the above original documents, the items offered will not be considered.
28. The tenders must encoded adequate documents to prove their authorization claims and if not

chairman reserves right to accept or reject tender of these agencies. The decision of the university regarding this will be final and shall be binding on the tenderer.

29. The quantity of furniture in this tender is subject to variation according to the actual requirement of Departments/College /Research Station of this University.
30. The respective head of the office also reserves the right to accept or reject the supplies in full which do not strictly stick up to the specifications.
31. This contract will be given as per the terms and conditions mentioned above, agreement made and the provisions content in MAU account code 1991. Delay in supply within the prescribed time limit or the extended time limit making of supplies not up to the standard specifications and performance or non observance or non acceptance of these terms and conditions by the tenders shall constitute breach of contract and the security deposit of the renderers shall be forfeited by the university decides other action or reduction bills of supplies and other legal action and finally the decision of the university shall be binding on the tenderers.
32. The right to accept/reject whole or part of the tender or all the tender without assigning any reason thereof is reserved by the chairman, Central Rate Contract Committee.
33. Failure to observe any of the conditions mentioned above will result in the cancellation of the tender.

Chairman  
Central Rate Contract Committee

### **UNDERTAKING**

I will abide all terms and conditions referred above

Signature of Tenderer

Place :

Date :



**VASANTRA NAIK MARATHWADA KRISHI VIDYAPETH, PARBHANI**

**APPENDIX-I**

**A Typical furniture items to be purchased**

<b>Sr No.</b>	<b>Common name as a guideline (It may vary as per company)</b>	<b>Approximate Specification as a guideline ( It may vary as per company)</b>
1	Office Table L type	63 X 30 X 30"
2	Office table	4' x 3'
3	Office Table having three drawers unit locking arrangement. Rounded tubular frame	48" X 24" X 30"
4	Office table with two side drawer, lock, computer trolley	3 X 6
5	Executive Office table with side table and top glass	1200 L X 600 W X 750 H
6	Executive office table with side table and top glass	1800 L X 900 W X 760 H mm
7	Executive table 25 mm square steel tubular leg frame, fitted with pre laminated wooden board top. Having 3 drawer unit with auto locking on right and 1 drawer + filling drawer unit with auto locking on left provided with front leg cover / modesty panel. Having a central drawer with central locking system.	84" (L) X 36" (W) X 30" (H).
8	Student Study Table 25 mm square steel tubular leg frame fitted with pre-laminated wooden board top having single drawer unit with lock	36' X 24' X 30'
9	Conference table	12 ft L X 5ft W X 2.5ft H
10	Roundish meeting table executive	12 x 2.5 m
11	Laboratory Tables	.Standard size
12	Steel Table	4 X 2.5 X 3
13	Computer Table	4' x 2'
14	Computer Table	900mm x 750 mm x 760 mm
15	Student multipurpose chair without arm rest full back rest.	
16	Chair steel	S type

17	Premium Revolving chair-	Standard size
18	Officer Executive Revolving Chair	high back
19	Laboratory chairs along with writhing arrangement or No writhing arrangement	Standard Size
20	Revolving chair high back	470 (w) X 470mm (Deep) X 750mm (h)
21	Sofa set with cushion	Single seater and three seater
22	Auditorium hall chairs	18 x 18 inch
23	Students chair	Rounded steel tubular frame having cushioned seat and provided with a folding full sized writing pad and fitted with a book shelf under the seat Round steel tubular frame.
24	Plastic model chair with cushion plastic molded chair made from vigin plastic of thickness 6 mm sheet of the size of seat 45cm X 45 cm back X 45 cm height 45 cm with arms . Seat and back covered and cushioned with velvet cloth cover to seat and back comfort for seating heavy duty unbreakable	45cm X 45 cm back X 45 cm height
25	Meeting Chairs	720 x 650 x 750 mm
26	Computer wheel chairs	64 x 64x 87-99.5 cm
27	Computer chair	820-920 x 650 x 750 mm deep
28	Executive chair	62 x 60 x 113.50 mm
29	Steel plain cupboard major plain with 5 compartment having 3 way locking systems. Ms sheet 20 gauge.	78" X 36" X 19"
30	Steel cupboard bookcase with partially glass door shutter made from m.s. sheet 20 gauge duly oven baked paint coating with 4 adjustable shelves with 3 mm thick class paneled doors with steel frame work lock and key arrangement with handle etc.	66" X 36" X 12"
31	Office cupboard	1950 X 900 X 450 mm
32	Cupboard steel	6 x 3 x 1.75 ft
33	Plastic chair	seating and back with foam cushion
34	Notice board	Standard size
35	Pinup Board	Standard size

36	Display board with stand	Standard side
37	Steel Book case	Standard size
38	Steel Storage Racks	12 partition
39	Hostel cot (Steel/ Iron) 18mm thickness GI sheet supporting 4 rod pipe- 18 gauge or as per broacher and price list.	2.5' X 6' or standard
40	Classroom Dual desk	Seat height 470mm
41	Double faced library racks	Standard size
42	Podium or modular podium	5.5 x 2 ft Plywood

In addition to above listed items the furniture items shown in price list and related broacher, will also be purchased keeping same terms and conditions. It will be binding on supplier to supply these items too.

Chairman

To  
The Chairman  
Central Rate Contract Committee  
And Associate Dean and Principal  
College of Agriculture, Golegaon c/o  
Dept of Agril. Engineering, VNMKV Campus, Parbhani

Sir

I am submitting herewith tender form duly filled in for the supply of furniture to be purchased by VNMKV Parbhani, . I am enclosing herewith the following documents with the tender form

Envelope A

- j) EMD for Rs. 20,000/- in shape of TDR/CDR/FDR (nationalized bank/ scheduled bank) drawn in favour The Comptroller, VNMKV Parbhani
- k) Copy of valid VAT/LBT certificate
- l) Copy of valid income tax certificate
- m) Copy of valid firm registration Certificate.
- n) Authority letter of manufacturer , certificate of sole manufacturer
- o) Copy of Partnership deed, if any, along with the general power of attorney
- p) Copy of PAN
- q) EMD exemption will be given if the valid certificate enclosed / SSI enlistment certificate issued by Director of Industries.
- r) Document showing Experience in supply of furniture items

Envelope B

- e) Completed tender form giving the rates of the items.
- f) Printed authentic price list of company showing discount on first page
- g) Manufacturer company's broacher
- h) Undertaking in the prescribed form for supply of furniture

I have gone through the terms and conditions for the supply of furniture and I fully agree with the terms and conditions enclosed with the Tender form

Yours faithfully

Name and Signature  
of the manufacturer / Dealer/  
Supplied with Rubber stamp





Vasantnaik Marathwada Krishi Vidyapeeth  
Parbhani – 431 402 [Maharashtra State] India.

---

## **SHORT TENDER NOTICE**

Vasantnaik Marathwada Krishi Vidyapeeth, Parbhani intends to purchase Furniture for Hostels, Offices, Model Classrooms, Laboratories, Library, Computer furniture, Guest house etc. by entering in to rate contract during the year 2014-15 for different offices in the University from the reputed experienced the company manufactures or authorized dealers of company (ISO 9001:2008, ISO 14001:2004 and ISO 18001 (OHSAS) certification preferred). The details of furniture along with specifications and terms and conditions of purchase are available in the Tender form. The Blank Tender forms will be available in the office of the Associate Dean & Principal, College of Agriculture, Golegaon C/o Dept. of Agri. Engineering VNMKV, Parbhani campus, Parbhani, **from 29.10.2014 between 10.00 to 16.00 hrs** by paying Rs. 2000.00 in the form D.D.( Nationalized bank/Scheduled bank) drawn in favour of **The Comptroller VNMKV, Parbhani. The authorized dealers should submit separate tender form for each company.** The EMD of Rs. 20,000 along with each tender form in the form of TDR/CDR/FDR drawn in favour of **The Comptroller VNMKV, Parbhani** should be submitted. The tender form can also be downloaded from University website: <http://www.mkv.ac.in>. For downloaded Tender form additional Rs. 500.00 will be charged. In such cases DD of Rs. 2500 should be enclosed with the tender. The last date of submission of filled tender form is **06.12.2014 up to 15.00 hrs**. If possible the tenders will be opened on 08-12-2014 at 15.00hrs.

Chairman &  
Associate Dean & Principal