

To,

**Chairman, Central Rate Contract Committee
Office of the Director of Research,
VNMKV, Parbhani**

**Sub: Tender for Supply of Furniture (Hostels, Offices, Model
Classroom, Lab, Library, Computer furniture, Guest
house)**

Sir,

I am submitting herewith Tender form duly filled in for the Supply of Furniture (Hostels, Offices, Model Classroom, Lab, Library, Computer furniture, Guest house) to Director of Research, VNMKV, Parbhani. I am enclosing herewith the following documents with the tender form.

Envelop A

- EMD for Rs. _____ in shape of TDR/CDR/FDR of Nationalized Bank /Schedule Bank only drawn in favour of **Comptroller, VNMKV, Parbhani as prescribed.**
- EMD exemption will be given if the valid certificate is enclosed.
- Copy of valid VAT / LBT certificate.
- Copy of firm registration certificate
- Copy of Partnership deed if any along with the general power of attorney.
- Copy of PAN No.
- Authority letter of manufacture ,certificate of sole manufacture

Envelop B

Envelop B containing

- Rates of the new equipment / Instruments, repair and AMC quoted on the tender form
- Undertaking in the prescribed form for supply of instruments/equipments.

I have gone through the terms and conditions for the Supply of Furniture and I fully agree with Terms and Conditions enclosed with the tender form.

Yours faithfully,

Contact No.:
Mobile:

**Name and Signature of the
Manufacturer / Dealer/ Supplier with Rubber stamp**

TENDER FORM

| Sr. No. | Name of the items and specification | Rates | |
|------------|-------------------------------------|-----------|----------|
| | | In Figure | In words |
| | | | |

Signature & Name of Supplier

**VASANTRAO NAIK MARATHWADA KRISHI VIDYAPEETH
PARBHANI-43402 (M.S.)**

No. GGK/

Dt: 15.01.2014

| | |
|-----------------|-------------------|
| Tender form No. | |
| FDR/CDR/TDR | |
| Amount | Rs. 2000/- |

To

M/s -----

Sub: Blank Tender Form

Ref: Your letter No.

Dt:

Sir,

This office is in receipt of Rs.----- by Demand Draft/Banker's cheque towards the blank tender form for the required new equipment / Instruments, repair and AMC for various faculties of VNMKV, Parbhani. I am enclosing herewith the set of tender form as desired by you.

The earnest money deposit prescribed for the above mentioned quotations is @1% of the value of the quoted by the tender.

You are requested to go through the terms and conditions of the tender before filling the tender form. The following points may be noted while submitting the tender form.

The EMD as prescribed above should be submitted in the shape of TDR/CDR/FDR of Nationalized Bank Schedule Bank drawn in favour of Comptroller, VNMKV, Parbhani and should be enclosed with the tender form.

The tender form should be submitted in the two **envelops A and B** both the envelopes should be super scribed as Envelop A and B.

Envelop A

- EMD for Rs.----- in shape of TDR/CDR/FDR of Nationalized Bank /Schedule Bank only drawn in favour of **Comptroller, VNMKV, Parbhani as prescribed.**
- EMD exemption will be given if the valid certificate is enclosed.
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- Authority letter of manufacture ,certificate of sole manufacture

Envelop B

Envelop B containing

- Rates of the new equipment / Instruments, repair and AMC quoted on the tender form
- Undertaking in the prescribed form for supply of instruments/equipments.

Both the envelopes are to be enclosed in a large envelope addressed to the **Director of Research Vasantrao Naik Marathwada Krishi Vidyapeeth, Parbhani** and submitted on or before **01.03.2014 up to 16.45 hrs.**

**Chairman,
Center Rate contract Committee &
Director of Research
VNMKV,Parbhani**

UNDERTAKING

I/We agree and accept the terms and conditions of the tender No. _____
dated _____ and also it is binding on me/our part to fulfill the supply of the

etc. I will give the delivery of the material at the sites suggested in the work order. Installation,
trial or demonstration will be carried on under the suggestion of the concerned officer/Scientist
and as required.

I also agree to provide support for Maintenance/Service after the period of
guarantee/warranty.

Signature with seal

Name of the Firm with full address:

Reg. No.

Income Tax No.(PAN):

VAT No:

CST/BST/LBT Reg. No.:

Service Tax No:

Sale Tax Reg. No.:

Place:

Date:

Signature with seal

**Vasantrao Naik Marathwada Krishi Vidyapeeth
Parbhani – 431 402 [Maharashtra State] India**

TENDER NOTICE

Vasantrao Naik Marathwada Krishi Vidyapeeth, Parbhani intends to purchase **Furniture (Hostels, Offices, Model Classrooms ,Lab, Library, Computer furniture, Guest house)** under ICAR and other grants for the year 2013-14 for different offices in the university. The details for purchase of furniture (Hostels, Offices, Model Classrooms ,Lab, Library, Computer furniture, Guest house along with specifications, terms and conditions of purchase are available in the Tender form. The Blank Tender forms will be available from 15.02.2014 in the office of the Director of Research, VNMKV, Parbhani during office hours by paying Rs. 2000.00 in the form of D.D. (only Nationalized bank/Scheduled bank) drawn in favour of Comptroller, VNMKV, Parbhani. Tender forms are also available on University website, <http://mkv2.mah.nic.in>. or <http://www.mkv.ac.in>. The last date of submission of filled tender form is **01/03/2014 up to 16.45 hrs.**

The tenders will be opened on **03.03.2014 at 11.00 hrs.**

TERMS AND CONDITIONS

1. Sealed tenders are invited from manufacturers/authorized dealers of manufacturers/authorized suppliers/dealers of overseas who are willing to undertake supply of furniture as per the specifications mentioned in the tender on working days during **9.00 to 4.45 hrs (last date is 01.03.14)**. **Tenders received late in person/by post will not be considered.**
2. The tender should be accompanied with the **EMD** at the rate of 1 % for the value of the item quoted by the tender. The EMD will have to be deposited in the form of TDR/CDR./FDR for one year of **Nationalized Bank's/Schedule bank only** cheque drawn in favour of **Comptroller, VNMKV, Parbhani**. If the EMD is not enclosed, the tender will be rejected. The Earnest Money deposited by a firm or a person whose tender is accepted will be returned after the decision is taken on the said tenders after six months of successful demonstration of equipment from the date of demonstration.
3. All the articles will have to be supplied **FOR VNMKV Parbhani University jurisdiction,(Faculties, Colleges, Departments, Research Stations)**
4. The material should be of the approved quality **ISI mark** or as per the sample called for in a specific case or the specifications given by this office in the tender. The article which do not conform to approved specification(s) and consequently rejected will have to be replaced at the cost of the firm or supplier. In the absence or unsatisfactory supply, the articles will be rejected and corresponding cost will be deducted from the supplier's bill.
5. The details with all specifications ,make of furniture and also authorized dealer / manufacturer certificate from company should be accompanied with tender.
6. It is discretion of the Director of Research, VNMKV, Parbhani to increase or decrease the quantity of furniture and/or to relax the conditions in exceptional circumstances.
7. The articles should be supplied within a period of 90 days time limit from the date of issue of the orders for supply. In case of failure the University shall have the right to purchase the article from the open market and to make good loss from the firm or supplier from his EMD or to impose a penalty @ Rs 100/- per item per day for the period for delay in supply. The decision of the matter will be final.
8. It is open to accept even higher rates or to reject or to recall the tender without assigning any reason. Discretionary power of University Chairman to reject/accept tender without scrutiny and any prior reason is with Director of Research , VNMKV, Parbhani
9. The rates of each item be stated separately. The rates should be quoted in the space provided in the tender form or separately. Each paper should be signed by the Tender.
10. The rates should be quoted as per tender specifications only, rates without the specifications will not be considered.
11. The tender should indicate the rates in metric system of weights and measures thereof showing conversion rate, it should be allotted in the unit shown in the tender form only.
12. The purchasing officer will not pay LBT,VAT Octrai, taxes or dammahage of the Municipal Corporation/Council. The supplier will be responsible for this payment

13. The supplier should note that the rates should be inclusive of all admissible taxes. VAT,LBT, Octroi packaging, loading and unloading, forwarding, transportation, installation, insurance etc. In this context the rate will be presumed to include all these charges.
14. Installation and demonstration commissioning of furniture with satisfactory performance should be given before the payment is made to the supplier. Payment will be made after satisfactory report is received from the concerned Intender /Scientists/Officer In charge.
15. The tender cover must bear the word "**Tender for supply of Furniture** " should be submitted to Chairman Central Rate Contract cum Director of Research, VNMKV, Parbhani - 431 402 (M.S.)
16. The goods should be dispatched at suppliers risk; however, the supplier will be responsible until the entire items are supplied in good condition at the destination.
17. The material should have guarantee/warranty of one year from the date of installation / demonstration. The material should be replaced within 15 days at the cost of supplier, if necessary.
18. The prescribed tender forms will be available in office of **Director of Research, VNMKV, Parbhani** and can be purchased on payment of **Rs.2000/-** in the form of **DD/Banker's cheque (Nationalized bank/Schedule bank only)** payable in the name of **Comptroller, VNMKV, Parbhani** from **15-02-2014 on the website of University** is <http://www.mkv.ac.in> / <http://www.mkv2.mah.nic.in>

Information in the ENVELOPE A

- i) If the firm is under partnership, in that case attested copies of partnership deed certificate and power of attorney should be attached in the **Envelope A**.
 - ii) The Tender must be registered under CST and MST, LBT etc. Attested copy of such certificate must be enclosed in Envelope ' A ' of the tender
 - iii) Copy of latest Income Tax Clearance Certificate and PAN Card should also be enclosed.
 - iv) The registration number of the bidder along with the CST Number & CST Number & TIN Number allotted by the Sales Tax Authorities must be given in the tender bid (Enclose necessary documents).
 - v) Clients/Users list of item(s) of company/ Dealer and total experience in this field.
(Important: Above i-v documents if not enclosed, the envelope B will not be opened)
19. Failure to observe any of the conditions mentioned above will result in the cancellation of the tender.
 20. The **security deposit @ 3%** of the total cost of the item quoted be deposited in the form of **TDR/CDR/FDR of Nationalized Bank/ Scheduled Bank only in favour of Comptroller. VNMKV, Parbhani**. The said amount will be returned after 6 months of successful demonstration with EMD.
 21. The rates approved should be valid up **31.12.2014** .

22. The supplier should give assurance of maintenance support for further period of five year after guarantee period. In such case University will enter into AMC contract if required.
23. Tenders will be opened on **03-03-2014 at 11.00 hrs** in the chamber of **Director of Research (F/A), VNMKV, Parbhani** in the presence of Tenderer or their representatives.
24. Unloading of item unskilled labour which may be required at the time of installation of the items should be borne by the vendor free of cost.
25. The warranty period shall be effective from the date having successful Installation integration, implementation, & training on the system at the university Director of Research, VNMKV, Parbhani premises..
26. If committee demands, the items shown in tender should be kept ready for Physical verification.
27. The intending supplier shall also have to mention, the detail specifications , name of the manufactures/ make , model of the article and has to enclosed the only original catalogue, pamphlets / pictures of the appliances offered, for which the rates are quoted. The photocopies / Xerox/ fax of these documents will not be considered. In absence of the above original documents, the items offered will not be considered.
28. The tenders must encoded adequate documents to prove their authorization claims and if not university reserves right to accept or reject tender of these agencies. The decision of the university regarding this will be final and shall be binding on the renderer.
29. Undersigned will have to reserve full right to open / consider the second envelope, if and only if university is satisfied with information contents in envelope A. Comparison will be preferably made with same brand and same specifications with at least three tenders. However right to compare one brand with another one with same specifications and event to consider only one tender will be reserved with the undersigned and bind on the tenders. The decision of the university regarding this will be final and shall be binding on the renderers.
30. The quantity of furniture in this tender is subject to variation according to the actual requirement of Departments/College /Research Station of this University. The quantity may vary in case of competitive market rates. The right to enhance or reduce the quantity of any tendered item(s) and right to accept/reject whole or part of the tender, without assigning any reason, whatsoever, is reserved by the undersigned the decision of the undersigned shall be final and binding on the renderers’.
31. The respective head of the office also reserves the right to accept or reject the supplies in full which do not strictly stick up to the specifications.
32. The undersigned reserves the right to accept or rejects higher version of equipments/ Machinery or any other items under the same terms and conditions and the same price quoted by the renderer.
33. The bill should be presented in triplicate in the on acceptance of these terms and conditions by the users tender’s name of the respective authority as quoted in final supply order. For any delay in payment (interest or any kind of compensations) the university will not make any extra payments. This contract will be given as per the terms and conditions mentioned above, agreement made and the provisions content in MAU account code 1991. Delay in supply within the prescribed time limit or the extended time limit making of supplies not up to the standard specifications and performance or non observance or non acceptance of these terms and conditions by the tenders shall

constitute breach of contract and the security deposit of the renderers shall be forfeited by the university decides other action or reduction bills of supplies and other legal action and finally the decision of the university shall be binding on the renderers.

34. The committee will finalized the rates only for items. The supply order and payment of bill will be rest with intender/ concerned users/ college concerned depending upon the availability of funds with them
35. The right to accept/reject whole or part of the tender or all the tender without assigning any reason thereof is reserved by the University.

**Chairman,
Central Rate Contract & Purchase Committee,
Director of Research,
VNMKV, Parbhani**

APPENDIX-I
VASANTRA NAIK MARATHWADA KRISHI VIDYAPETH, PARBHANI
List of Furniture to be purchased under floating tender- 2013-14

| Sr No. | Name of the Furniture | Specifications |
|---------------|---|------------------------------|
| 1 | Office Table L type | 63 X 30 X 30" |
| 2 | Office table | 4' x 3' |
| 3 | Office Table having three drawers unit locking arrangement on right side. Rounded tubular frame fitted with DL.Top | 48" X 24" X 30" |
| 4 | Modular office table L Shape. The main table is having front panel and a sliding keyboard tray. The side table will have a 3 drawers unit. | 48" (L) X 48 " (W) X 30" (H) |
| 5 | Office table with two side drawer, lock, computer trolley | 3 X 6 |
| 6 | Executive Office table with side table and top glass | 1200 L X 600 W X 750 H mm |
| 7 | Executive office table with side table and top glass | 1800 L X 900 W X 760 H mm |
| 8 | Executive table 25 mm square steel tubular leg frame, fitted with prelaminated wooden board top. Having 3 drawer unit with auto locking on right and 1 drawer + filling drawer unit with autolocking on left provided with front leg cover/modesty panel. Having a central drawer with central locking system | 84" (L) X 36" (W) X 30" (H). |
| 9 | Student Study Table 25 mm square steel tubular leg frame fitted with pre-laminated wooden board top having single drawer unit with lock | 36' X 24' X 30' |
| 10 | Conference table | 12 ft L X 5ft W X 2.5ft H |
| 11 | Roundish meeting table executive | 12 x 2.5 m |
| 12 | Laboratory Tables Made in powdercoated framework with ss 304 sink with postformed plywood top made in 18 mm with 2 mm PVC edgebanding for drawers and shutters. Rack above table top made in 18 mm commercial plywood with 2 mm PVC edgebanding done on through feed machine with hot melted glue at 180 degree temperatue | .Standard size |
| 13 | Steel Table | 4 X 2.5 X 3 |
| 14 | Computer Table | 4' x 2' |
| 15 | Computer Table Made from 18 mm ply for top and ms angle frame of angel 25 x 25 x 3 mm and legs made from 16 guage m.s pipe of 25 mm dia. Telescopic channels with keyboards slider. Separate rack for C.P.U. and U.P.S | 900mm x 750 mm x 760 mm |
| 16 | Student multipurpose chair without arm rest Round steel tubular frame with perforated steel seat ad full back rest | |
| 17 | Chair steel | S type |
| 18 | Premium Revolving chair- high back 5 prong steel bases fitted with castors. The seat and back rest are argonomically design and are high density foam cushion- covered with acrylic cotton fabric. Fitted with PU armrest. Having revolving, tilting and manual seat height adjustment facility | Standard size |

| | | |
|----|---|---|
| 19 | Officer Executive Revolving Chair | high back |
| 20 | Laboratory chairs | along with writing arrangement |
| 21 | Revolving chair high back | 470 (w) X 470mm (Deep) X 750mm (h) |
| 22 | Sofaset with cushion | Single seater and three seater |
| 23 | Auditorium hall chairs | 18 x 18 inch |
| 24 | Students chair | Round steel tubular frame having cushioned seat and back. Provided with a folding full size witing pad made of pre-laminated board. Fitted with a book shelf under the seat |
| 25 | Plastic model chair with cushion plastic molded chair made from vigin plastic of thickness 6 mm sheet of the size of seat 45cm X 45 cm back X 45 cm height 45 cm with arms . Seat and back covered and cushioned with velvet cloth cover to seatand back comfort for seating heavy duty unbreakable | 45cm X 45 cm back X 45 cm height |
| 26 | Meeting Chairs | 720 x 650 x 750 mm |
| 27 | Computer wheel chairs | 64 x 64x 87-99.5 cm |
| 28 | Computer chair | 820-920 x 650 x 750 mm deep |
| 29 | Executive chair | 62 x 60 x 113.50 mm |
| 30 | Steel plain cupboard major plain with 5 compartment having 3 way locking systems. Ms sheet 20 guage. | 78" X 36" X 19" |
| 31 | Steel cupboard bookcase with partially glass door shuter made from m.s. sheet 20 guage duly oven baked paint coating with 4 adjustable shelves with 3 mm thick class paneled doors with steel frame work lock and key arrangement with handle etc. | 66" X 36" X 12" |
| 32 | Office cupboard | 1950 X 900 X 450 mm |
| 33 | Cupboard steel | 6 x 3 x 1.75 ft |
| 34 | Plastic chair | seating and back with foam cushion |
| 35 | Notice board | Standard size |
| 36 | Pinup Board | Standard size |
| 37 | Display board with stand | Standard side |
| 38 | Steel Book case | Standard size |
| 39 | Steel Storage Racks | 12 partition |
| 40 | Hostel cot (Steel/ Iron) 18mm thickness GI sheet supporting 4 rod pipe- 18 guage | 2.5' X 6' |
| 41 | Classroom Duel desk | Seat height 470mm |
| 42 | Double faced library racks | Standard size |
| 43 | Podium | 5.5 x 2 ft Plywood |